

(A Govt. of India Enterprise) Corporate Office, SEA Section, 7th Floor, Bharat Sanchar Bhawan Harish Chander Mathur Lane, Janpath New Delhi -110 001.

No. 4-33/2010-SEA BSNL Dated: _______.07.2018.

To

ALL Chief General Managers/Circle IFAs BSNL Telecom Circles/Telephone Districts.

Sub:- Information regarding working and vacancy position in the grade of Junior Accounts Officer as on 01.07.2018 - Reg.

In order to ascertain the working and vacancy position in the grade of Junior Accounts Officer subsequent to recent promotion orders to the grade of Accounts Officer issued by this office, it is requested to kindly arrange to furnish the details of JAOs working in your Circles in the following format:-

SI. No.	Name of the Executive (Sh./Ms/Smt.)	HRMS No.	Category (OC/OBC/ SC/ST)	Date of Birth (DD-MM-YYYY)	Batch to which belongs	Working since (DD-MM-YYYY)	Quota (50%/40%/ 10%/Officiating)

In respect of vacancy position of JAO/AAO, it is requested to furnish the vacancy position details as on 01.07.2018 in the following format:-

	50% Quota					40% QUOTA			10 % QUOTA				
	SC	ST	OBC	U/R	TOTAL	SC	ST	LVR	TOTAL	SC	ST	U/R	TOTAL
S.S *		-	1	-			+	1			+	 	
W.S **		1											+
Vac.				+		10					+		+

All the recruiting Circles are requested to refer to BSNL CO letter no. 250-25/2016-Estt.III dated 15.03.2017 and ascertain the vacancies of non-recruiting circles under its administrative jurisdiction and intimate the same to this office.

Further, while furnishing the working and vacancy position against various category, it may be ensured that they are indicated in the report according to the roaster maintained in your circle as per the instructions issued from time to time by SCT Cell BSNL CO and Government of India in the matter.

The required information may be sent to this office without fail latest by 5th August 2018 at am_sea_2@bsnl.co.in followed by Hard Copy to this office.

This issues with the approval of the Competent Authority.

(S.D. hingan)

Deputy General Manager (SEA